

**National Taichung University of Education (NTCU)**  
**2023/2024 Admission Guidelines for International Degree Students**

I. Application Schedule

Fall Semester: From February 1<sup>st</sup> to April 30<sup>th</sup>.

Spring Semester: From August 1<sup>st</sup> to October 31<sup>st</sup>.

II. Entry Requirements

International students who meet the following requirements are eligible to apply:

- A. Nationality: An individual of foreign nationality who has never held the status of an Overseas Chinese student on the date of application, and who complies with the “Regulations Regarding International Students Undertaking Studies in Taiwan” of the Ministry of Education (MOE).
- B. Qualification: International students with a high school diploma are eligible to apply for undergraduate programs, a Bachelor’s degree for Master programs, and a Master’s degree for PhD programs.

III. Application Procedures

A. Only on-line application, and please go on the website: <http://insch.ntcu.edu.tw/>.

B. Please take note of the following:

- 1. Remember the email address, account and password you used for applying. You will need those to log in to the system to modify application information and upload documents.
- 2. Download or print out the following documents which are automatically generated by the system after you have completed the online application: application form, Deposition and payment form or other required documents.
- 3. Comply strictly with the two steps below to complete payment and upload all the necessary documents before the designated deadline. Failure to do so may result in the cancellation of your application. All losses thus incurred shall be borne by the applicant.

C. Application Fee Payment

1. Application fee for :

Undergraduate program – NT\$1,200 (US\$50)

Master program – NT\$1,500 (US\$60)

Doctoral program – NT\$3,000 (US\$120)

2. In Taiwan: Payment: Please go on NTCU website to print the payment sheet out and then pay the application fee at convenient stores, banks and postal offices. (NTCU website: <https://ecsa.ntcu.edu.tw/TFCS/TFCS0900.aspx> , click “new payment sheet” and key in required information,)

3. Overseas: T/T Information:

(1) Bank’s Name: Bank of Taiwan, Taichung Branch, (0040107)

(2) Bank’s Address: No.140, Sec. 1, Tzu Yu Road, West Dist., Taichung City, Taiwan (R.O.C.)

(3) SWIFT: BKTWTWTP010

(4) Beneficiary Name: National Taichung University of Education 401Account

(5) Bank Account: 010036088878

4. After the payment is completed, no refund will be given. All related costs and exchange differences shall be borne by the applicant. Please upload the “payment invoice/receipt” onto the online application system.

5. Applications with unpaid application fees will not be processed.

D. After the application deadline, the departments will review all applicants' documents. The result will be announced on the website and informed by the email in the early of June for the fall semester and in the early of December for the spring semester.

#### IV. Uploading Documents

A. All applicants shall upload the required documents to the online application system. The documents may be uploaded separately and updated any time before the deadline. After uploading all the documents, applicants will be asked to confirm the submission of the documents. Please go through the documents carefully before confirming the submission. Applicants may not change the submitted documents for any reason once they have confirmed submission. NTCU will only process the documents last confirmed and submitted.

#### B. Required Certificates or Documents

1. A copy of diploma of the highest academic degree
2. A copy of Chinese or English translation of the diploma and a copy of the academic transcript, authenticated by ROC representative offices abroad
3. A certified copy of the Chinese or English language Proficiency
4. A copy of passport or ID
5. Personal resume and autobiography in English or Chinese ( about 1,000 words required by the Department of English and Fine Arts; about 1,500 words required by the Department of Education for the doctoral program
6. Study plan for bachelor programs / Research plan for graduate programs
7. A copy of financial statement, authenticated by ROC representative offices abroad (minimum: 100,000 NTD or US\$3,300)
8. Payment invoice/receipt of application fee
9. Deposition: Please print out, sign and upload the signed copy back to the system.
10. Photograph: a close-up color shot of the head and shoulders (no hats)within the last 6 months. Please upload in JPG format.
11. Other materials that support the student's application

Note 1: Applicants graduating in the current year may not have to upload a graduation certificate for application. However, they shall, upon admission, submit their academic credentials on the registration day for enrollment. Failure to do so will result in the cancellation of the admission offer.

Note 2: High school graduates whose qualifications are equivalent to Taiwan's high-school grade 5 may apply for undergraduate programs. However, admitted students shall complete at least 12 extra credits before graduation in accordance with relevant NTCU rules and regulations. The 12 credits are not included in the required credits for graduation.

#### C. For documents and materials required by specific departments

1. Graduate program of the Department of English
  - (1) Personal resume (Please download the form from the Department website).
  - (2) Research plan (Please download the form from the Department website).
  - (3) One letter of reference.
  - (4) The website of the Department of English: <http://english.ntcu.edu.tw/>

2. The Department of Fine Arts

Work : Information of personal creative work: 8 pieces of art work, which be made at least by 2 different materials. (Present on 10"\*8" photos to hand in). Those works should be manifested by the instructors.

3. The Department of Music

(1) Work for major : A CD or DVD of personal performance for 30 minutes. For students major in theory composer should hand in CD or DVD of personal performance and the notation/music book of it for at least three performances. (Three copies)

(2) Work for minor : A CD or DVD of personal performance for 10 minutes. For students minor in theory composer should hand in CD or DVD of personal performance and the notation/music book of it for at least one performance. (Three copies)

(3) No matter major or minor, piano as one instrument.

(4) Those works should be manifested by the instructors.

V. Other Important Information

A. Program Duration

1. Undergraduate programs shall be completed within 4 to 6 years.

2. Master programs shall be completed within 2 to 4 years.

3. Doctoral programs shall be completed within 3 to 7 years.

B. Accepted by NTCU, applicants can get tuition fee waived in the first year. From the second year, international students should apply for the scholarship according to "NTCU Guidelines for International Students Scholarship Application".

C. Students can apply for admission to only one department/institute. Wherever applicable, the applicants should take the written tests, interview, and/or technical tests as specified by each department/institute concerned. The original copy of passport or other identification(s) should be presented at the test.

D. The admission of international students to NTCU is conducted in compliance with "Regulations Regarding International Undertaking Studies in Taiwan" of the Ministry of Education (MOE), subject to any changes that may come into effect by the last day of application.

E. International students admitted to NTCU shall be revoked of their admission and/or dismissed from NTCU if any of the following terms is violated:

1. Students who do not possess ROC nationality shall apply for admission to NTCU in the capacity of either an overseas Chinese or a foreigner, but NOT in both capacities.

2. Students who are ex-ROC citizens shall not apply for admission to an ROC college or university as international students within eight years after their ROC nationality is denied.

3. International students who are admitted to an ROC college or university but later dismissed by the college of university shall not seek admission to another program of study in the same capacity.

4. NTCU Students whose study is being suspended shall not apply for admission to the same program of study in the same department/institute.

F. Diplomas and transcripts issued by schools overseas are subject to review in accordance with the Ministry of Education's Code Governing the Review of Overseas Educational Qualifications.

G. After the payment is completed, no refund will be given under any circumstance, including but not

limited to the withdrawal of application, failure to meet requirements, mistake in the payment and double payment.

H. International students admitted to NTCU shall be revoked of their admission and/or dismissed from NTCU if any defect is found in the applicants' qualifications for application or in the authenticity of the documents submitted. Those who have graduated shall have their diploma revoked.

#### VI. Registration

A. Admitted students shall be present at the university for registration on the date specified by presenting the original copy of passport, diploma, and the Chinese or English translation of school transcripts authenticated in ROC representative offices abroad (for authentication purpose only, will be returned immediately), or the status of admission shall be revoked. Those who have not had their documents authenticated by the time of application shall present the authenticated documents to the Office of Academic Affairs, within one month after the application result is announced, or the status of admission shall be revoked. Applicants who are going to graduate in the end of this school year shall have the documents reviewed by the Office of Academic Affairs before registration, or the status of admission shall be revoked.

B. The admitted students should, following Article 22 of "MOE Regulations Regarding International Students Undertaking Studies in Taiwan", provide proof of medical and personal accidental insurance papers insured outside ROC with validity from entering ROC up to at least six months upon enrollment. If already being insured at the national health insurance of ROC, the enrolled students only need to provide proof of the related insurance papers. The above-mentioned insurance papers issued outside ROC should be verified by ROC representative offices abroad.

C. Transfer credits from other colleges/universities shall be governed by related regulations of NTCU.

#### VII. Contact Information

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## Department Information

Department: International Master of Business Administration (IMBA)

Degree: MA

Language : English Chinese Other

### Introduction

**University** : Established at 1899, National Taichung University of Education (NTCU) has witnessed the social and economic development of Taiwan over decades. The core values of NTCU are “refinement, creativity, and new prospect” which act as guiding principles to educate our graduates to be a “whole person”. Currently, there are four colleges in the university: College of Education, College of Humanities, College of Sciences, and College of Management. All of the faculty members in the College of Management received their Ph.D. degrees from well-known universities world-wide, and possess extensive experience in executive teaching and consulting.

**Faculty** : Our IMBA faculty members are specialized in various fields of management to provide interactive, top-quality and diverse learning experiences to students. It is specifically noted that our IMBA program incorporates tourism and recreation management, cultural industry management, and higher education management in addition to international business administration.

**Courses** : The core courses of IMBA focus on the fields of business administration, through the comprehensive curriculum design, as well as field trips to visit well-known enterprises domestically and internationally. Students are expected to broaden their international scope and reinforce their strategic thinking.

### Language Requirements

Proof of English ability.

For Example, TOEFL ITP500 、TOEFL CBT173 、TOEFL IBT61 、IELTS5.0 、TOEIC550

## 系所資訊

系所名稱： 國際經營管理碩士學位學程

學制：碩士班

授課語言：英文 中文 其它

### 簡介：

國立臺中教育大學於 1899 年創立，見證臺灣百年來的發展歷史，創校以來以博雅教育方式孕育具有專業知能及高尚情操的優質人才為主要的教學宗旨。本校管理學院國際經營管理碩士學位學程 (IMBA) 因應國際化潮流以及學校之教育方針，規劃出以企業經營管理為主軸的教學平台，培育具備經營管理專業素養、國際視野的領等人才。

**師資：**本學程延聘國際名校畢業之教授，以最優質的師資架構進行創新領域的合作，透過管理學院國際企業學群、觀光管理學群、文創經營管理學群、高等教育管理學群等師資群的互補與統整，發揮教學與研究之綜效。此外，院內師資與企業互動密切，能提供學生企業實務管理的專業知識，並聘請業界專家傳授台灣企業管理成功之經營祕訣。

**課程規劃：**本學程將以全英語授課方式提供學生新穎專業的經營管理知識。課程發展方向將以企業管理相關議題為課程核心。此外，本碩士班亦將尋求與國內、外優質企業參訪及海外交流，增加學生國際視野及跨文化的包容力。

### 語文能力：

檢附英語能力成績證明，比照全民英檢中級(TOEFL ITP500、TOEFL CBT173，TOEFL IBT61，IELTS5.0 或 TOEIC550)。